

# Personal Injury Emergency Response Procedure

## List who to call:

- **Refer to Appendix 1: Emergency Contact Information**
- Speak clearly and provide the location of the accident or emergency.
- Describe the victim(s) and the nature of injuries or medical emergency.
- Call the following people (family, employees or close neighbours) who are trained in CPR and First Aid to provide assistance prior to the arrival of first responders.

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Contact other farm people as appropriate (owners, managers, employees, and neighbours) for additional assistance.

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## List what steps or activities should be taken and, if applicable, who is responsible:

- Do not move victim(s) unless you must do so for their safety and to prevent further injury.
- Until first responder arrives, render first aid and emergency medical treatment to the best of your ability and First Aid training.
- Try to keep the person calm.
- To the extent possible, use your training experience to prevent further damage to people, animals, environment and farm assets through quick and appropriate action and proper use of any emergency response equipment:
  - turn off powered equipment,
  - stop the flow of liquids and gases,
  - use a fire extinguisher,
  - use absorbents on spills, etc.
- Upon arrival of emergency first responders, direct them to the location of any victims or facilities that require their attention and services.
- If the press or animal activists should arrive at the scene, explain that you are focused on the rescue and the safety of the premises. Direct them to the police or fire officials on site.
- Other:

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List what SHOULD NOT be done:

- Do not make statements during the emergency response about actions, cause, blame or responsibility unless authorized to do so.
- An accident or emergency may have legal and financial implications.
- Provide factual information necessary to direct and assist emergency responders.
- Direct all inquiries to farm management. When the emergency is over, farm management and/or skilled investigators will conduct a proper inquiry.
- Other:

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Date Prepared: \_\_\_\_\_

Initials of person completing: \_\_\_\_\_

Date Updated: \_\_\_\_\_

Initials of person updating: \_\_\_\_\_

Date Updated: \_\_\_\_\_

Initials of person updating: \_\_\_\_\_

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