

# Fire Emergency Response Procedure

## List who to call:

- **Refer to Appendix 1: Emergency Contact Information**
- Speak clearly and provide the location of the accident or emergency.
- Describe any victim(s) and the nature of any injuries.
- Describe:
  - any hazardous or flammable materials stored at this facility (wood, straw, hay, fertilizer, gases for welding or other, fire arms/ammunition);
  - Anhydrous ammonia stored on site;
  - fuel and note if any are leaking (gasoline, ethanol, biodiesel, diesel, bottled gases); or,
  - pesticides stored on site with the potential to be implicated in the emergency situation.
- If it is a barn fire, tell the dispatcher if there are:
  - animals in the barn including the type and number, and
  - loose animals in the vicinity of the fire including the type and number.
- If you have any of the following on your property, be sure to advise the dispatcher:
  - solar panels;
  - wind turbines connected to the farm system; or
  - biogas plant.
- Contact other farm people as appropriate (owners, managers, employees, and neighbors) for additional assistance.

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## List what steps or actions should be taken and, if applicable, who is responsible:

- **At no time should a fire fighter or anyone else put their own personal safety in jeopardy to save an animal from a barn fire.**
- Consider disconnecting the power/electricity and shutting off the gas unless doing so jeopardizes your safety.
- All family members and farm workers should leave the building and assemble in the designated meeting area:
 

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- Perform a head count and notify first responders if missing personnel.
- Do not enter a burning barn, especially if you are the only one present.

- Fight the fire ONLY if:
  - the fire department has been called;
  - the fire is small and is not spreading to other areas;
  - escaping the area is possible by backing up to the nearest exit; and,
  - the fire extinguisher or water source is in working condition and personnel are trained to use it.
- If the driveway is difficult to see or find, send someone out to the end of the laneway or road to meet the fire department (use a flashlight at night).
- If there is a chance of the structure fire spreading to a nearby field, begin plowing a dirt fire barrier around the barn area, without getting too close to the barn.
- If animals are housed in corrals next to the barn, they will need to be moved to another corral or holding area. Do not just turn them loose as they become a hazard to all people on scene and can potentially get on to the road and into traffic. Animals should be moved to:

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- Other:

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- **If the press or animal activists should arrive at the scene, don't be rude. See section 6, be cordial but explain that you are focused on the care of the animals and safety of the premises.** Direct them to police or fire officials on site.
- As appropriate and when it is safe to do so, take photographs of the incident scene, damage, etc. and document actions including timeline.

Date Prepared: \_\_\_\_\_ Initials of person completing: \_\_\_\_\_

Date Updated: \_\_\_\_\_ Initials of person updating: \_\_\_\_\_

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